

DRAFT

Minutes of the meeting of the
Surrey HEATH LOCAL COMMITTEE
 held at 7.00 pm on 4 October 2018
 at Portesbery School, Newfoundland Road, Deepcut, GU16 6TA.

Surrey County Council Members:

- * Mr Bill Chapman (Chairman)
- * Ms Charlotte Morley
- * Mr Paul Deach
- * Mr Mike Goodman
- * Mr Edward Hawkins (Vice-Chairman)
- * Mr David Mansfield

Borough / District Members:

- * Borough Councillor Vivienne Chapman
- * Borough Councillor Josephine Hawkins
- Borough Councillor Paul Ilnicki
- Borough Councillor Rebecca Jennings-Evans
- * Borough Councillor Pat Tedder
- * Borough Councillor Valerie White

* In attendance

OPEN FORUM SESSION

Questions and responses from the open forum session are attached as annex A to these minutes.

32/18 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Cllr Paul Ilnicki and Cllr Rebecca Jennings-Evans.

33/18 MINUTES OF THE LAST MEETING [Item 2]

The minutes of the last meeting on 14 June 2018 were agreed as a true record and signed by the Chairman.

34/18 DECLARATIONS OF INTEREST [Item 3]

There were none.

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35/18 PETITIONS [Item 4]

Two petitions were received. An officer comment was provided at the meeting to both petitions. Both lead petitioners were present at the meeting and had up to 3 minutes to address the committee with details of their petition.

36/18 PETITION: PETITION FOR A 'KEEP LEFT' ISLAND AT THE ENTRANCE TO GREEN LANE, CHOBHAM [Item 4a]

Declarations of interest: None

Officers attending: Andrew Milne, Area Highways Manager (AHM), SCC

Petitions, Public Question, Statements: The lead petitioner, Mrs Dean addressed the committee with the concerns of all the residents of Green Lane, who had signed the petition. She added that the decision to make Watts Farm Parade one way had only exacerbated the problem with drivers cutting straight across the carriageway of Green Lane to enter the parade. She concluded by stating that if large delivery vehicles could negotiate the keep-left island existing Watts Farm Parade then surely these same vehicles could negotiate a keep-let island entering Watts Farm Parade from Green Lane.

Key points from the discussion:

- It was noted by the AHM that double yellow lines (DYL) were to be installed shortly at the entrance to Green Lane. It was added that the DYLs should help alleviate some of the current problems.
- Members noted that no accident had happened in this spot yet and concurred with the AHM that DYLs should help and that they would review this junction and any possible options once the DYLs were in place.

Resolution:

The Surrey Heath Local Committee noted the officer's comment that a physical traffic island was inappropriate at this location but that some changes to the existing lining would be investigated and implemented if appropriate.

37/18 PETITION: INSTALLATION OF A ZEBRA CROSSING OUTSIDE RAVENSCOTE SCHOOL, UPPER CHOBHAM ROAD, FRIMLEY [Item 4b]

Declarations of interest: None

Officers attending: Andrew Milne, Area Highways Manager (AHM), SCC

Petitions, Public Question, Statements: The lead petitioner, Mrs Grainger was in attendance at the meeting to address the committee with the concerns raised in the petition. She stated that Ravenscote was a larger than average junior school that until recent had had a School Crossing Patrol Officer (SCPO). Past SCPOs had reported the crossing on Upper Chobham Road

was particularly dangerous and that the recent installation of double yellow lines (DYL) had made it even more so, with parents now parking on the pavement; making it harder for pedestrians to walk or cross the road safely. Mrs Grainger pointed out that many other junior schools in the borough that were located on B roads had crossings, and questioned why this school should be any different.

Key points from the discussion:

- The AHM stated he was familiar with the site and there had been many site visits and meetings with various officers to help matters. These included working to produce school travel plans, reducing the speed on the Upper Chobham Road from 40mph to 30mph, installing vehicle activated signs (VAS) and introducing the double yellow lines in 2017.
- Members noted that Parking Enforcement Officers were regularly attending all schools around the borough to discourage anti-social parking. Although it was argued that parents were forced to park anti-socially and closer to the school as it was unsafe to allow the children to cross the road unsupervised.
- It was discussed that a previous report had come to the local committee in 2014 to look at the option of a speed table and traffic calming measures along Upper Chobham Road. This design work had been completed but the Surrey Heath Local Committee currently had an insufficient capital works budget to complete installation work.
- It was queried whether a reduction in the speed along Upper Chobham Road down to 20mph would help matters. It was confirmed that although there was no recent speed data and perhaps the area would benefit from an updated speed survey, the nature of the road and parked cars made it difficult to speed along the road and the reduction in speed limit would be of little benefit.
- The AHM concluded the most effective solution in the short term was to fill the vacancy of the SCPO and work was currently being undertaken in conjunction with the school to fill this position.

Edward Hawkins proposed and Josephine Hawkins seconded the following recommendation:

- i) The costs for installing a raised table and appropriate traffic calming measures should be looked at again in detail and priced up fully by the Area Highways Manager in consultation with the Chairman and Vice-Chairman, who is also the local divisional member.
- It was added that the clear pricing should be available to the members in time for the Local Committee to determine their capital schemes programme for the coming financial year.

The Surrey Heath Local Committee noted:

- i) The most immediate solution to the concerns raised in the petition would be provided if a new school crossing patrol officer could be

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recruited or if a group of parents volunteered to operate on a rota basis to help pedestrians cross Upper Chobham Road. In both instances the county Council's Safer Travel team would provide all necessary training and support.

- ii) The existing proposal to introduce a speed table at the crossing point together with speed cushions on either approach will be retained on the Surrey Heath scheme list. The introduction of a controlled crossing will be added to the proposal which will then be assessed alongside other priorities for inclusion in the Local Committee's future work programmes. However, at current budget levels it would be necessary for additional Sources of funding to be identified to allow the proposal to be introduced. Officers will therefore continue to investigate potential alternative sources of funding.

And agreed:

- i) The costs for installing a raised table and appropriate traffic calming measures should be looked at again in detail and priced up fully by the Area Highways Manager in consultation with the Chairman and Vice-Chairman, who is also the local divisional member.

Reason for decision:

The above decision was made to enable a positive step towards alleviating the concerns raised in the petition.

38/18 WRITTEN PUBLIC QUESTIONS [Item 5]

One written public question was received. The question and answer were included in the agenda papers.

The questioner had the opportunity to ask one supplementary question.

Mr Murray Rowlands was in attendance and asked the following:

Question: Why was the current site of the Adult Education Centre on France Hill Drive considered as an option for future developments? Several of the other schools in the local area have reduced their options for further education. Does the local committee not care about post 16 education?

Answer: There are housing targets to be met in the local plan and this site may have to be considered for redevelopment at some time. With regards to post 16 education, many children had been opting to go to Farnborough Sixth Form College, leaving the local school sixth forms to suffer and subsequently reduce what courses they could make available. Tomlinscote still offer non a-level courses.

39/18 WRITTEN MEMBERS QUESTIONS [Item 6]

There were none.

40/18 PRESENTATION FROM SCC LEAD CABINET MEMBERS FOR PEOPLE AND PLACE [AGENDA ITEM] [Item 7]

Declarations of interest: None

Officers attending: Mr Tim Oliver, Lead Cabinet Member for People, Mr Colin Kemp, Lead Cabinet Member for Place, Dr Andy Brooks, Surrey Heath Care Commissioning Group

Petitions, Public Question, Statements: Mr Oliver introduced the presentation. The aim of the session was to raise awareness locally of how council and partners are working together on health and wellbeing. Dr Andy Brooks provided a view on how partners were working together locally in Surrey Heath.

The presentation from the meeting is included as an annex to these minutes.

Key points from the discussion:

- The recent Surrey 2030 vision consultation had now closed and results of this were now being gathered and analysed.
- Cost saving exercises were being undertaken and improved partnership working across county, borough and parish councils was necessary to help transform and deliver essential services.
- Members were in agreement that focus should be on where services needed to be delivered and not on where the buildings were located.
- It was suggested that developers could be encourage to future proof houses, to make plumbing provisions for downstairs bathrooms, should the requirement be needed in later life. This would enable many residents to stay in their homes for longer. It was confirmed that Surrey County Council (SCC) were a lead authority on such initiatives already.
- Members suggested that there needed to be a focus on healthy living education at school to encourage active lifestyles.

The Surrey Heath Local Committee thanked Mr Oliver, Mr Kemp and Dr Brooks for their presentation and joint up approach to this topic of discussion.

41/18 HIGHWAYS UPDATE [EXECUTIVE FUNCTION - FOR DECISION] [Item 8]

Declarations of interest: None

Officers attending: Andrew Milne, Area Highways Manager (AHM), SCC

Petitions, Public Question, Statements: The AHM introduced the report, stating it was for noting and there were no highways decisions to be made.

Key points from the discussion:

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- The AHM noted that at the next formal meeting of the local committee, members would be required to agree the Capital Works Programme for 2019/20 and issues raised such as Gibet Lane and Ravenscote zebra crossing may be worth considering.
- Members were reminded they had until 31 October to speak with the Highway Maintenance Engineer to commit their £7500 of Member Highways Fund.
- Concerns were raised about the works on the Maultway roundabout that had just started. It was noted that there were already huge delays and congestion and with the works due to last for 32 weeks these issues were only likely to worsen.
- Members praised the work currently being undertaken on the Meadows Gyratory, noting there had been very few resident complaints. It was felt this was due to night time working, leading to less disruption.

The Surrey Heath Local Committee thanked the Area Highways Manager for his report and updates and noted another Highways update would be brought to the next meeting in December.

42/18 ARMED FORCES COVENANT UPDATE [SERVICE MONITORING AND ISSUES OF LOCAL CONCERN] [Item 9]

Declarations of interest: None

Officers attending: Canon Peter Bruinvels, Civilian-Military Liaison Advisor, SCC; Sarah Goodman, Community Project Officer, SCC; Jayne Boitout, Community Partnerships Officer, SHBC; Cllr Colin Dougan, Armed Forces Champion, SHBC

Petitions, Public Question, Statements: The officers introduced the report, highlighting the key achievements of both the Surrey Heath Borough Council (SHBC) and Surrey County Council (SCC) armed forces covenants.

Key points from the discussion:

- In commemoration for the centenary for the end of World War One, there was some special events taking place across the borough. These included the unveiling of the replicated memorial stones and a tea party for any Surrey Heath centenarians.
- SCC were focussing on training - through Forces Connect South East – for frontline staff to assist any ex-service personnel who were approaching the council.
- Members commented that the new play area in Deepcut had helped integrate military and non-military communities and was a fantastic asset.
- It was noted that following the closure of the barracks in Deepcut, a military community would still remain as it would still be home to married quarters.

The Surrey Heath Local Committee thanked officers for their report and update and invited them to attend the committee again in the future with another update on the work of the armed forces covenants in Surrey Heath and Surrey.

43/18 SURREY HEATH LOCAL CYCLING PLAN [EXECUTIVE FUNCTION - FOR DECISION] [Item 10]

Declarations of interest: None

Officers attending: Becky Willson, Transport Planner (Cycling), SCC

Petitions, Public Question, Statements: The Transport Planner introduced the report, noting that the plans put forward for agreement by the committee was part of a resident led initiative to help improve the cycling routes across the borough to link up the villages with the towns of Camberley and Woking.

The slides from the presentation are attached as an annex to these minutes.

Key points from the discussion:

- Members noted that the full extent of the routes as proposed in Annex A would take time to deliver and that once agreed the designs would then be in place for when funding was available.
- Queries were raised over the prioritisation of routes and

The Surrey Heath Local Committee agreed:

- i) To approve the Surrey Heath Local Cycling Plan as attached in Annex A
- ii) That work would continue on prioritising and advancing the cycle routes where possible.

Reason for decisions:

The above decisions were made to provide more and better cycling provisions within the borough.

44/18 DECISION TRACKER [FOR INFORMATION] [Item 11]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer, SCC

Petitions, Public Questions, Statements: None

The Surrey Heath Local Committee were asked to note the decision tracker.

Key points from the discussion:

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- Members noted that one item with regards to the 20mph speed limit on Heathpark Drive, needed to remain on the decision tracker as the speed limit policy was still under review.

Resolution:

The Surrey Heath Local Committee noted the decision tracker and agreed to remove items that were closed and complete. These items were highlighted in grey.

45/18 FORWARD PLAN [FOR INFORMATION] [Item 12]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer, SCC

Petitions, Public Questions, Statements: The Surrey Heath Local Committee were asked to note the forward plan and were invited to offer suggestions of items for future meetings.

Key points from the discussion:

- The chairman confirmed that the item on Mental Health Provisions would be deferred until next year as there were lots of changes occurring presently.
- Members noted that the December meeting would also feature an item about the A331 and air quality concerns.

Resolution:

The Surrey Heath Local Committee agreed the items proposed for future local committee meetings.

Meeting ended at: 9.32 pm

Chairman